

Minutes - Board of Town Trustees

STATE OF ILLINOIS, }
WILL County } SS. REGULAR MEETING
Town of New Lenox }

THE BOARD OF TOWN TRUSTEES met at 1100 S. Cedar Road on March 14, 2019.

The following business was transacted:

I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order on March 14, 2019, at 7:00 p.m. by Supervisor Hickey.

II. ROLL CALL

PRESENT:

Michael Hickey	Supervisor
Sue Smith	Clerk
Martin Boban	Trustee
Kathy Hilton	Trustee
Barbara Kaupas	Trustee
Larry Wennlund	Trustee

Also Present:

Bonnie Hernandez Assessor
Ron Sly Highway Commissioner

Absent:

Cass Wennlund Attorney

III. APPROVAL OF MINUTES

Motion by Trustee Wennlund, seconded by Trustee Boban, to approve the February 14, 2019 minutes of the Regular Meeting.

No further discussion; all in favor none opposed; motion carried.

IV. SPECIAL GUEST/PUBLIC COMMENTS

Supervisor asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were none.

V. BOARD ISSUES-ACTION ITEMS

A. April 09, 2019 Annual Town Meeting Agenda Adoption

Motion made by Trustee Wennlund, seconded by Trustee Hilton; to approve the Annual Town Meeting Agenda as presented.

No further discussion; **all in favor; none opposed; motion carried.**

- B. Approve Lawn Care Contracts; Township Office, Senior Housing, Maplewood Cemetery & Marshall Cemetery.
Supervisor Hickey presented the only bid received from Unique for all four properties. Motion made by Trustee Boban, seconded by Trustee Kaupas to accept the 2019 Lawn Care bid in the amount of \$295.00 per month for Marshall, \$695.00 per month for Maplewood, \$250.00 per month for Senior Housing and \$285.00 per month for Township Office Building.

On a roll-call vote Trustee Boban *aye*, Trustee Kaupas *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*; **5 ayes 0 nays; motion carried.**

- C. Senior Housing Intercom System
Supervisor Hickey explained that the current system only works with land-line phones, many residents do not have land-lines anymore. Discussion ensued. Motion made by Trustee Kaupas, seconded by Trustee Wennlund, to accept the bid from Pro-Net in the amount of \$7,492.00 with an annual maintenance fee of \$750.00.

On a roll-call vote Trustee Boban *aye*, Trustee Kaupas *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*; **5 ayes 0 nays; motion carried.**

- D. Professional Service Contract: Contract FY 2018-2019 Audit
Discussion ensued.
Motion made by Trustee Wennlund, seconded by Trustee Boban to approve the Professional Service Contract from Bruns & Bruns in the amount of \$10,750.00

On a roll-call vote Trustee Boban *aye*, Trustee Kaupas *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*; **5 ayes 0 nays; motion carried.**

- E. Van Purchase for New Lenox Township Food Pantry
Supervisor Hickey shared; by purchasing through the Suburban Purchasing Cooperative the purchase of a new Van would be a significant savings to the Township. Discussion ensued.
Motion made by Trustee Wennlund, seconded by Trustee Kaupas to approve the Purchase of a Van for the food pantry to not exceed the anticipated cost of \$25,200.00
There is a ten to twelve week lead time Expenditure will be for next year's budget.

On a roll-call vote Trustee Boban *aye*, Trustee Kaupas *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*; **5 ayes 0 nays; motion carried.**

- F. Approve Donation to Kankakee Senior Service for Meals on Wheels home delivery
Motion made by Trustee Hilton, seconded by Trustee Kaupas to approve the donation of \$5000.00 to Kankakee Senior Service for Meals on Wheels home delivery.
Discussion ensued.

On a roll-call vote Trustee Boban *aye*, Trustee Kaupas *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*; **5 ayes 0 nays; motion carried.**

VI. REPORTS FROM TOWNSHIP OFFICIALS

A. Supervisor

- a. Supervisor attended Business Expo it was a good event, we were well represented.
- b. Supervisor Hickey stated he will be researching other banks looking for better options and perhaps changing some of our banks that receive our tax payments.
- c. Supervisor Hickey reviewed the tentative budget changes. He handed out the tentative budget changes. Family Services, he needed to move things around to allow for the purchase of the van. Transportation, needed adjustment to allow them to add 15 hours of extra drive hours to service our riders, there is more of a demand with our medical riders which take up more time.

B. Trustees

1. Trustee Boban

- a. Trustee Boban reported there were 74 cars utilizing our electronic recycle program on Wednesday. The program remains steady with use.
- b. Clothing and Shoe drop off is a little low at 1075 lbs. picked up. With advertising in the Newsletter, he hopes to see that number increase.
- c. Trustee Boban got a commitment from Sharefest to participate in the collection of latex paint at our annual recycle day; Trustee Boban also got a commitment from LWW football team to help. He spoke to the Fire Chief on getting Cadets to help, not sure if they will be able to help due to schedule conflict and not enough Cadets.
- d. Work Safe Practice Work Guidelines Booklet is completed and will be printed up - 50 copies for a cost of \$150.00.
- e. Trustee Boban shared a new initiative for the Student Transition Program; The program involves the students receiving/filling and delivering a shopping list for the food pantry from residents at the senior housing building that are otherwise unable to go themselves. This will provide new work challenge for the kids, they will be able to use it as a good learning tool, and will benefit everyone using it.
- f. Business Expo was very informative speaking to the residents of New Lenox and sharing the Township Services.
- g. E-waste will lock in at the same price they did last year.

2. Trustee Kaupas

- a. Trustee Kaupas reported Monday at the New Lenox Village Meeting they were presented with a check from Old Plank Trail in the amount of \$10,000 for the Food Pantry. This is the 8th consecutive year that Old Plank Trail has generously donated to the Food Pantry.
- b. Trustee Kaupas reported the Foundation will be meeting next Friday at 11:00 a.m.

3. Trustee Wennlund

- a. Trustee Wennlund reported that during a micro burst a big tree fell in the southwest section of Marshall Cemetery. He asked that we have the tree taken care of.
- b. 2019 Newsletter was shared in its final form and is being printed. He thanked everyone for their timely response.

4. Trustee Hilton
 - a. Trustee Hilton reported rides were up this month.
 - b. Trustee Hilton stated the Newsletter is beautiful and thanked Trustee Wennlund for his diligence on getting everyone's photo and articles in it.
 - c. Trustee Hilton shared that there is a piece of legislation; that would eliminate the Clerks position and give all powers to the County Clerk.
 - d. Transportation is doing well.

C. CLERK

Clerk Smith reported the Annual Town Meeting will be held on Tuesday April 09th 2019 and asked that everyone encourage constituents to attend.

Clerk Smith shared that legislation has been passed that amends the current prevailing wage act; we are no longer required to adopt an ordinance on it. We would still be required to abide by the prevailing wage.

D. HIGHWAY COMMISSIONER

Commissioner Sly reported he received a notification that they were expanding a provision in the prevailing wage act to include truck delivery and that people down state were not happy with it, though it doesn't affect us.

Commissioner Sly shared they are in transition stage; one day its sunny and everyone wants their drainage issue addressed then its snowing the next day.

E. ASSESSOR

Assessor Hernandez reported they have been very busy with the new system. They have printed, scanned and uploaded all the improved residential property record cards into the new system and they are close to being done with that huge project. Assessor Hernandez shared they had a training session today on the new system, and that soon they will have access shared between County and her office in real time. The program also allows them to scan forms received in the office and share the forms with the County. Assessor Hernandez reported; Senior Freeze applications should be sent out on the 28th of March. Starting April 1st, she expects the office to be very busy helping seniors with their applications. Everything is moving forward and going well.

VII. REPORT FROM ATTORNEY

Absent

VIII. APPROVAL OF BILLS

Motion made by Trustee Wennlund, seconded by Trustee Kaupas, to accept all bills and late bills as presented and approve for payment \$20,628.88 from the Township General Fund, \$566.84 from the Maplewood Cemetery Fund, \$1,198.00 from the Marshall Cemetery Fund, \$8735.20 from the Senior Housing Fund, \$1,185.61 from the General Assistance Fund, \$64,667.86 from the Road District Road & Bridges Fund and \$154,605.52 from the Equipment & Building Fund.

On a roll-call vote Trustee Boban *aye*, Trustee Kaupas *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*; **5 ayes 0 nays; motion carried.**

- IX. OTHER BUSSINESS
- X. ADJOURNMENT

Motion made by Trustee Wennlund seconded by Trustee Kaupas, to adjourn the meeting at 8:14 p.m. No further discussion;

On a roll call-vote Trustee Boban *aye*, Trustee Kaupas *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*;

Meeting adjourned at 8:14 p.m.

Respectively Submitted,

Sue L. Smith
New Lenox Town Clerk