

# Minutes - Board of Town Trustees

STATE OF ILLINOIS, }  
WILL County } SS. REGULAR MEETING  
Town of New Lenox }

THE BOARD OF TOWN TRUSTEES met at 1100 S. Cedar Road on January 10, 2019.

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The following business was transacted:

## I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order on January 10, 2019, at 7:00 p.m. by Supervisor Hickey.

## II. ROLL CALL

### PRESENT:

Michael Hickey	Supervisor
Sue Smith	Clerk
Martin Boban	Trustee
Kathy Hilton	Trustee
Larry Wennlund	Trustee

### Also Present:

Ron Sly Highway Commissioner

### Absent:

Barbara Kaupas	Trustee
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## III. APPROVAL OF MINUTES

Motion by Trustee Wennlund, seconded by Trustee Hilton, to approve the December 13, 2018, minutes of the Regular Meeting as presented. No further discussion; all in favor; none opposed; motion carried.

## IV. SPECIAL GUEST/PUBLIC COMMENTS

Supervisor Hickey read into the record a thank you letter from The Johnson Family, for the Honorary Ed Johnson Place signs on Pioneer Place.

Special Guest Shawn Marconi, Executive Director of Will-Grundy Medical Clinic spoke to the board about their free services they provide to the community. She also asked for any donation to the Clinic. Trustee Hilton asked if they have any fundraising events such as a Gala, she stated yes and that she would make sure the board would get the information for the Gala.

## V. BOARD ISSUES-ACTION ITEMS

### A. Outdoor Warning System wireless controller upgrades

Supervisor Hickey presented the board with two proposals for the upgrades for the Outdoor Warning System, he suggested that we do one a year for the next four years. Which would help keep our budget balanced.

Motion by Trustee Wennlund, seconded by Trustee Boban to accept the proposal from Braniff Communications, Inc. in the amount of \$2,334.00 for the upgrade of one of four Outdoor Warning System. Discussion ensued; on a roll call vote; Trustee Boban aye, Trustee Wennlund aye, Trustee Hilton aye, Supervisor Hickey aye;  
*4 ayes 0 nays; motion carried.*

### B. Senior Housing Leasing Changes

Supervisor Hickey, presented the board with the lease for the Senior Housing Tenants; he wanted to discuss this but not to take action; until our Attorney can look it over. First item in the lease he would like to see changed is Non-Sufficient Funds returned checks should be bumped up to cover the current fee's for returned checks. The main concern is the deposits situation, original tenants deposits for a one bedroom was \$550.00 the two bedrooms was \$650.00; his suggestion is to make deposits equal with the current rent. Also discussed was making the Units all non-smoking. Discussion ensued; No Action taken this item will be brought back.

### C. Office Bathroom Hand Dryers

Motion made by Trustee Wennlund, seconded by Trustee Boban to accept the proposal from Timm Electric, Inc. to install two Nova1 #0830 120v electric hand dryers in the restrooms in the amount of \$1745.00. Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Wennlund aye, Trustee Hilton aye, Supervisor Hickey aye;  
*4 ayes 0 nays; motion carried.*

### D. Assessor Lighting Improvements

Motion made by trustee Boban, seconded by Trustee Wennlund to accept the proposal by Timm Electric, Inc. in the amount of \$640.00 to provide 1 new 120v ceiling mounted occupancy sensor, relocate the existing ceiling sensor and install an override switch for the sensors in the Assessor's office. Discussion ensued; on a roll call vote; Trustee Boban aye, Trustee Wennlund aye, Trustee Hilton aye, Supervisor Hickey aye;  
*4 ayes 0 nays; motion carried.*

## VI. REPORTS FROM TOWNSHIP OFFICIALS

### A. Supervisor

Bathrooms have all the handicap bars installed, Supervisor Hickey will call for a final inspection after the hand dryers are installed.

Supervisor Hickey shared with the board that at Marshall Cemetery the fence was struck, and several posts were damaged. He spoke with the police and made a report, he talked to TOIRMA he got two estimates; one from Sable Iron Works who installed the fencing a few years ago their bid was \$1,198.00 the second bid was for \$5,447.00

TOIRMA told him to go ahead with Sable's for repairs. He also asked Sable to repair the broken latch for \$335.00 which will be itemized as a repair item  
Supervisor Hickey also reported at Maplewood the Gate will not close because someone pushed the gate and the drop bar needs repaired the cost is \$138.00 he will also be having this fixed as a repair item.

#### **B. Trustees**

1. Trustee Boban reported that the Used Electronics Collection held on the 2<sup>nd</sup> and 3<sup>rd</sup> Wednesday of the Month is going well, user number was down for December, he expects an increase in January after the Holidays.  
The Clothing and Shoe drop off is going well he will follow up to see how many times they have emptied it.  
Trustee Boban has been contacting many people in preparation of the May 4<sup>th</sup> recycling day.  
Safe work practices he continues to add information to it, he also asked the other Trustees if they have any input for their departments to let him know.  
Trustee Boban shared that the Com Ed bills for the Lighting upgrade are on point for the breakeven point anticipated.
2. Trustee Wennlund asked that everyone start writing their articles for the Newsletter, he would like to have them submitted by the next meeting so that he will be able to get the newsletter out on time.
3. Trustee Hilton thanked Commissioner Sly for the Road dedication signage for the Johnson family she was in attendance and said it was very nice and well deserved She also stated that rides were down in December she contributed that to the fact that Christmas was in the middle of the Month.

#### **C. CLERK**

Clerk Smith reported that she talked with Steve Colaizzi from Secretary of States Records Division; the paperwork submitted has been approved; she has a meeting scheduled with Mr. Colaizzi on January 23<sup>rd</sup> at 10:00 a.m. She shared that with the help of staff they will be moving forward with his much-needed program.

#### **D. HIGHWAY COMMISSIONER**

Commissioner Sly reported they are waiting and prepared for snowfall.

#### **VII. REPORT FROM ATTORNEY**

absent

#### **VIII. APPROVAL OF BILLS**

Motion made by Trustee Wennlund, seconded by Trustee Boban, to accept all bills and late bills as presented and approve for payment \$10,039.49 from the Township General Fund, \$1,013.25 from the Maplewood Cemetery Fund, \$4,276.50 from the Senior Housing Fund, \$175,850.30 from the Road District Road & Bridges Fund.

On a roll-call vote Trustee Boban *aye*, Trustee Wennlund *aye*, Trustee Hilton *aye* and Supervisor Hickey *aye*;

*4 ayes 0 nays; motion carried.*

**IX. OTHER BUSSINESS**

None

**X. ADJOURNMENT**

Motion made by Trustee Wennlund seconded by Trustee Boban, to adjourn the meeting at 8:00 p.m. No further discussion; all in favor; none opposed; motion carried.

Meeting Adjourned at 8:00 p.m.

Respectively Submitted,

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Sue L. Smith  
New Lenox Town Clerk