

BUDGET & APPROPRIATION ORDINANCE

NEW LENOX TOWNSHIP

ORDINANCE #2020-1

An ordinance appropriating for all town purposes for New Lenox Township, Will County, Illinois, for the fiscal year beginning April 1 2020, and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of New Lenox Township, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of New Lenox Township, be and the same are hereby appropriated for the town purposes of, New Lenox Township, Will County, Illinois as hereinafter specified for the fiscal year beginning April 1 2020, and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

- TOWN**
- GENERAL ASSISTANCE**
- SENIOR HOUSING**
- AUDIT**
- INSURANCE**
- MAPLEWOOD CEMETERY**
- MARSHALL CEMETERY**

FILED
2020 MAY 29 PM 12:09
WILL COUNTY CLERK
WILL COUNTY, ILLINOIS

GENERAL TOWN FUND

BEGINNING BALANCE April 1, 2020 ; **2,136,063**

REVENUES

Property Tax	1,237,534
Audit Transfer	13,500
Insurance Transfer	45,000
Replacement Tax	42,000
Senior Housing Payroll Transfer	15,000
Cemetery Payroll Transfer	5,000
Interest	20,000
Bond Reserve Interest	5,800
Community Room User Fees	500
Miscellaneous	5,000
Transportation Fees	20,000
Rain Barrels	400
Compost Bins	200

TOTAL REVENUES: **1,409,934**

TOTAL FUNDS AVAILABLE: **3,545,997**

EXPENDITURES

Administration	525,700
Assessor	230,000
Services	44,400
Family Services	137,050
Building & Equipment	167,750
Transportation	246,656
Capital Improvement	980,907

TOTAL EXPENDITURES: **2,332,463**

Contingencies 50,000

TOTAL APPROPRIATIONS: **2,382,463**

ENDING BALANCE March 31, 2020 **1,163,534**

ADMINISTRATION

PERSONNEL SERVICES

Officials Salaries	188,000
Personnel Salaries	100,600
Health Insurance	11,000
Medicare Contribution	4,250
Unemployment Insurance	6,000
IMRF	33,000
FICA	18,050

Total Personnel Services **360,900**

CONTRACTUAL SERVICES

Maintenance Service-Building	10,000
Maintenance Service-Equipment	5,700
Maintenance Service-Grounds	10,000
Telephone	5,800
Utilities	12,000
Rental	4,000
Travel Expenses	2,500
Training	2,500
Postage	1,800
Printing/Publishing	2,500
Legal Service	7,800
Legal Publications	2,000
Dues	2,200
Gas/Lube	5,000

Total Contractual Services **73,800**

COMMODITIES

Office Supplies	6,000
Maintenance Supplies	2,500
Operating Supplies	3,000
Newsletter	14,000
Publications	500
Web Maintenance	4,000

Total Commodities **30,000**

CAPITAL OUTLAY

Equipment	5,000
Computer Hardware	6,000
Computer Software	12,000
Capital Outlay	5,000

Total Capital Outlay **28,000**

OTHER EXPENDITURES

Miscellaneous Expense	12,000
Library portion of PPRT	21,000

Total Other Expenditures **33,000**

TOTAL ADMINISTRATION: 525,700

ASSESSOR

PERSONNEL SERVICES

Salaries	152,000
Health Insurance	9,600
Medicare Contribution	2,205
Unemployment Insurance	1,000
IMRF	27,500
FICA	9,500

Total Personnel Services **201,805**

CONTRACTUAL SERVICES

Maintenance Service-Equipment	11,000
Telephone	4,700
Rental	3,000
Travel Expenses	1,250
Training	1,250
Postage	130
Publishing/Printing	95
Legal Services/Consulting	20
Dues	80

Total Contractual Services **21,525**

COMMODITIES

Office Supplies	2,100
Publications	20

Total Commodities **2,120**

CAPITAL OUTLAY

Equipment	1,250
Computer Hardware	1,500
Computer Software	1,500

Total Capital Outlay **4,250**

OTHER EXPENDITURES

Miscellaneous Expense	300
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Total Other Expenditures **300**

TOTAL ASSESSOR: 230,000

SERVICES

CONTRACTUAL SERVICES

Mosquito Abatement	18,000
Weed Control	3,000
Early Warning System	7,500
Waste Management	7,000
Rain Barrels	1,900
Compost Bins	1,000
E-Waste	6,000

Total Contractual Services **44,400**

TOTAL SERVICES 44,400

FAMILY SERVICES

PERSONNEL SERVICES

Salaries	71,800
Health Insurance	11,000
Medicare	1,100
IMRF	9,250
FICA	4,650

Total Personnel Services **97,800**

OTHER EXPENDITURES

Operation Santa	350
Telephone	2,400
Utilities	6,000
Office Supplies	1,000
Maintenance Supplies	1,500
Waste Disposal	1,500
Equipment	5,000
Senior Meals Program	15,000
Programs	2,000
Miscellaneous	3,000
Gas/Lube/Oil	1,500

Total Other Expenditures **39,250**

TOTAL FAMILY SERVICES 137,050

BUILDING & EQUIPMENT

PERSONNEL SERVICES

Maintenance Salaries	24,000
Cemetery Maintenance Salaries	5,000
Senior Housing Maintenance Salaries	16,000
Health Insurance	11,000
Medicare	1,000
IMRF	5,500
FICA	3,750
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Total Personnel Services	66,250

CAPITAL OUTLAY

Community Room Supplies	1,500
Building Improvements	75,000
Site Improvement	10,000
Building Repairs	10,000
Equipment	5,000
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Total Capital Outlay	101,500
TOTAL BUILDING & EQUIPMENT	167,750

TRANSPORTATION

PERSONNEL SERVICES

Salaries	140,250
Health Insurance	11,000
Medicare	3,598
IMRF	24,503
FICA	8,655
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Total Personnel Services	188,006

CONTRACTUAL SERVICES

Telephone	650
Maintenance Service	11,000
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Total Contractual Services	11,650

COMMODITIES

Gas/Lube/Oil	10,250
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Total Commodities	10,250

OTHER EXPENDITURES

Miscellaneous Expenses	1,750
Equipment/Vehicle	35,000
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Total Other Expenditures	36,750
TOTAL TRANSPORTATION	246,656

CAPITAL IMPROVEMENT

CAPITAL IMPROVEMENT RESERVE

Improvements	50,000
Total Capital Improvement Reserve	50,000

CAPITAL OUTLAY

ADA Compliance Upgrades	20,000
Improvement and Replacement	100,000
Total Capital Outlay	120,000

LONG TERM DEBT

Bond Reserve Fund	555,907
2015 Bond Reserve Payment	255,000

TOTAL LONG TERM DEBT 810,907

TOTAL CAPITAL IMPROVEMENT 980,907

TOTAL TOWN APPROPRIATIONS 2,332,463

GENERAL ASSISTANCE FUND

BEGINNING BALANCE April 1, 2020 106,647

REVENUES

Property Tax	20,000
Interest	1,500
	21,500

TOTAL FUNDS AVAILABLE: 128,147

EXPENDITURES

Administration	19,200
Home Relief	39,200

TOTAL EXPENDITURES: 58,400

TOTAL APPROPRIATIONS: 58,400

ENDING BALANCE March 31, 2020 69,747

ADMINISTRATION

PERSONNEL SERVICES

Salaries 12,000

Total Personnel Services 12,000

CONTRACTUAL SERVICES

Travel Expense 1,000

Training 1,000

Total Contractual Services 2,000

COMMODITIES

Office Supplies 100

Operating Supplies 100

Total Commodities 200

OTHER EXPENDITURES

Miscellaneous Expense 5,000

TOTAL ADMINISTRATION: 19,200

HOME RELIEF

CONTRACTUAL SERVICES

Shelter 18,000

Utility Payment 18,000

Total Contractual Services 36,000

COMMODITIES

Flat Grant 3,000

Total Commodities 3,000

OTHER EXPENDITURES

Miscellaneous 200

Total Other Expenditures 200

TOTAL HOME RELIEF: 39,200

ENDING BALANCE March 31, 2020 69,747

SENIOR HOUSING FUND

BEGINNING BALANCE	April 1, 2020	62,000
<u>REVENUES</u>		
Rents		241,056
Interest/Gains/Loss		620
Laundry Revenue		4,200
Miscellaneous Income		50
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TOTAL REVENUES		245,926
TOTAL FUNDS AVAILABLE		307,926
<u>EXPENDITURES</u>		
<u>PERSONNEL SERVICES</u>		
Manager Salary		5,000
Maintenance Salaries		22,000
Health Insurance		3,500
Medicare		319
IMRF		3,300
FICA		1,364
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Total Personnel Services		35,483
<u>CONTRACTUAL SERVICES</u>		
Administrative Expenses		2,000
Waste Disposal		2,000
Exterminator		3,500
Bond Reserve Funding		125,000
Elevator Service		12,000
Water		15,000
Telephone		3,000
Cleaning Supplies		1,000
Gas		8,000
Electric		14,000
Lawn/Parking Lot Maintenance		5,000
Alarm System		6,000
Legal Services		3,000
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Total Contractual Services		199,500
<u>OTHER EXPENSE</u>		
Equipment Replacement		40,000
Miscellaneous		5,000
Repairs & Maintenance		26,000
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Total Other Expense		71,000
TOTAL EXPENDITURES		305,983
TOTAL APPROPRIATIONS		305,983
ENDING BALANCE	March 31, 2020	1,943

AUDIT

BEGINNING BALANCE	April 1, 2020	5,260
<u>REVENUES</u>		
Property tax		13,500
TOTAL REVENUES		13,500
TOTAL FUNDS AVAILABLE		18,760
<u>EXPENDITURES</u>		
Accounting services		<u>12,000</u>
TOTAL EXPENDITURES		12,000
TOTAL APPROPRIATIONS		12,000
ENDING BALANCE	March 31, 2020	6,760

INSURANCE FUND

BEGINNING BALANCE	April 1, 2020	46,272
<u>REVENUES</u>		
Property Tax		45,000
Interest		<u>400</u>
TOTAL REVENUES		45,400
TOTAL FUNDS AVAILABLE		91,672
<u>EXPENDITURES</u>		
Risk Management		<u>45,000</u>
TOTAL EXPENDITURES		45,000
TOTAL APPROPRIATIONS		45,000
ENDING BALANCE	March 31, 2020	46,672

MAPLEWOOD CEMETERY FUND

BEGINNING BALANCE	April 1, 2020	521,160
<u>REVENUES</u>		
Dividends/Interest		14,000
Foundation Fees		10,000
Cemetery Plot Sales		20,000
Internment Fees		20,000
Miscellaneous		<u>100</u>
TOTAL REVENUES		64,100
TOTAL FUNDS AVAILABLE		585,260
<u>EXPENDITURES</u>		
<u>PERSONNEL SERVICES</u>		
Sexton/Cemetery Liaison		11,000
Cemetery Gatekeeper		<u>2,400</u>
Total Personnel Services		13,400
<u>CONTRACTUAL SERVICES</u>		
Waste disposal		800
Telephone		1,200
Total Contractual Services		2,000
<u>Other Expenses</u>		
Miscellaneous		5,000
Landscaping/Maintenance		10,000
Development		5,000
Perpetual Care		395,255
Grave Digger Fees		20,000
Foundation Fees		12,000
Driveway Repairs		8,000
Equipment		<u>1,000</u>
Total Other Expenses		456,255
TOTAL EXPENDITURES		471,655
TOTAL APPROPRIATIONS		471,655
ENDING BALANCE	March 31, 2020	113,605

MARSHALL CEMETERY

BEGINNING BALANCE	April 1, 2020	43,990
<u>REVENUES</u>		
Interest		500
Foundation Fees		1,500
Cemetery Sales		7,000
Internment Fees		<u>2,000</u>
TOTAL REVENUES		11,000
TOTAL FUNDS AVAILABLE		54,990
<u>PERSONNEL SERVICES</u>		
Sexton/Cemetery Liaison		3,000
Total Personnel Services		3,000
<u>OTHER EXPENDITURES</u>		
Miscellaneous Expense		3,000
Landscaping		500
Perpetual Care		35,300
Grave Digger Fees		3,000
Foundation Fees		<u>1,500</u>
Total Other Expenditures		43,300
Total Expenditures		46,300
TOTAL APPROPRIATIONS		46,300
ENDING BALANCE	March 31, 2020	8,690

SECTION 3: That the amount appropriated for town purposes for the fiscal year

General Town Fund	2,382,463	
General Assistance Fund	58,400	
Senior Housing Fund	305,983	
Audit Fund	12,000	
Insurance Fund	45,000	
Maplewood Cemetery Fund	471,655	
Marshall Cemetery Fund	46,300	
TOTAL APPROPRIATIONS:		3,321,801

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund constituting the total appropriations in the amount of Three Million Three Hundred Twenty One Thousand *Eight Hundred One Dollar (\$3,321,801) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.*

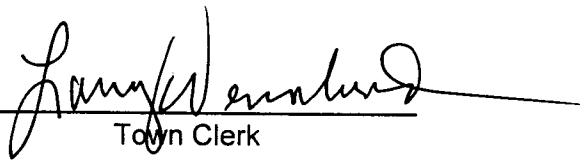
SECTION 6: That Section 3 shall be and is a summary of the annual appropriation ordinance of this Township, passed by the Board of Trustees as required

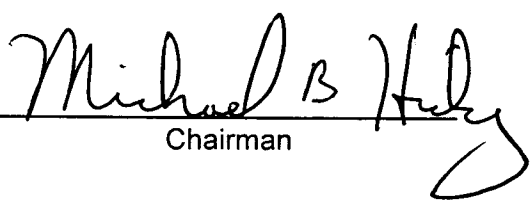
by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 14th day of May 2020, pursuant to a roll call vote by the Board of Trustees of New Lenox Township, Will County, Illinois

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Michael Hickey	<u>X</u>	—	—
Martin Boban	<u>X</u>	—	—
Barbara Kaupas	<u>X</u>	—	—
Dave Medema	<u>X</u>	—	—
Kathy Hilton	<u>X</u>	—	—


Town Clerk


Chairman