

**Minutes of a Regular Meeting of the  
New Lenox Township Board  
1100 S. Cedar Rd New Lenox IL 60451  
Thursday August 09, 2018**

**I. Call to Order**

Supervisor Hickey asked everyone to stand for the Pledge of Allegiance.

**II. Call to Order/Roll Call**

Supervisor called the meeting to order at 7:00 p.m. Clerk Smith called the roll; present were Trustee Boban, Trustee Kaupas, Trustee Wennlund, Trustee Hilton, and Supervisor Hickey.

Elected and appointed officials present: Highway Commissioner Sly, Assessor Hernandez and Attorney Wennlund.

**III. Approval of Minutes**

Motion by Trustee Wennlund; seconded by Trustee Boban to approve the Regular Board Meeting Minutes of July 12, 2018 as presented; no further discussion; all others in favor; none opposed; motion carried.

**IV. Special Guest/Public Comments**

Supervisor Hickey asked if there were any comments from the public, there were none.

**V. Board Issues**

**A. Approval of Light Fixture Retro Fit Contract**

Two Bids were received; One from Project Green in the amount of \$17,282.72 and a bid from Twin Supplies, LTD. in the amount of \$14,835.36

A motion was made by Trustee Boban, seconded by Trustee Wennlund, to accept Twin Supplies, LTD. bid in the Amount of \$14,835.36 for light conversions as presented. Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**B. Approval of Taping and Finish New Drywall, Painting of Three Offices and Two Bathrooms**

A motion was made by Trustee Wennlund, seconded by Trustee Kaupas, to accept B&S Painting bid in the amount of \$5,000.00. No further discussion; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**C. Approval of Two New Double Pain Windows (Assessor's Office & Transportation Office)**

Two Bids were received; One from Schaaf Window in the amount of \$1,326.78 and a bid from Lincolnway Glass in the amount of \$832.37. Replacement of two existing windows.

A motion was made by Trustee Boban, seconded by Trustee Wennlund, to accept the bid from Lincolnway Glass in the amount of \$832.37 two replace two existing windows. Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and

Supervisor Hickey aye, all in favor; none opposed; motion carried.

**D. Approval of Two New Bathroom Doors, Frames, Hinges, Closures and Kick Plate**

A motion was made by Trustee Wennlund, seconded by Trustee Boban, to accept J&L Doors bid in the amount of \$1,565.54. Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**E. Approval of Two New Counter Tops**

A motion was made by Trustee Wennlund, seconded by Trustee Kaupas, to allow expenditure not to exceed the amount of \$1,000.00 for the replacement of two Counter Tops. Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**F. Annual Review of Senior Housing**

Supervisor Hickey presented that a 2% increase; A One Bedroom currently at \$778.00 would go to \$793.00, a Two Bedroom currently at \$913.00 would go to \$931.00 includes maintenance fee.

A motion was made by Trustee Wennlund; seconded by Trustee Boban for a 2% increase in rent, a one-bedroom new rent \$793.00, a two bedroom \$931.00. Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**G. Approval of Placement of a Third Recycling Container for the Will County Program**

A motion was made by Trustee Boban; seconded by Trustee Kaupas to allow at no additional charge to the Township for a Third Recycling Container. Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**H. Approval of Marshall Cemetery Tree Removal Bid**

Supervisor Hickey asked that the Board wait until next month to bring this back he only has one bid at this time and is waiting for a few more.

**I. Approval of a New Furnace and Air Conditioning Unit**

Supervisor Hickey stated the Compressor went out on the Air Conditioning Unit. To replace the Compressor, it was advised that the coils should be replaced as well. The unit is from 1995 the cost would be around \$6,000. It makes sense to replace the Unit.

Two bids were received; Service Tech \$8,500.00 and D&T Service \$7,680.00.

A motion was made by Trustee Wennlund; seconded by Trustee Boban to approve the bid from D&T Service for a new furnace and air conditioning unit. In the amount of \$7,680.00 Discussion ensued; On a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**VI. Reports from Township Officials**

**A. Supervisor Hickey**

1. Building Improvements and Repairs

Construction on the bathrooms will start next week. He is hoping that during construction they will be able to keep one of the bathrooms open, however that will not be determined until they get into the walls. Electrician is done with the Office area they will still have bathroom work to do. Drywall is up as soon as windows are in they will be able to finish drywall and start painting.

2. Supervisor Hickey shared with the Board that he will probably be asking the Office Manager to go full-time, he wanted to give the board a heads up.
3. Supervisor Hickey shared with the board that he received a call from a textile recycling company they would pay us by the pound. He would like to investigate this by talking with Sharefest.

### Trustee Reports

1. Trustee Boban stated that the good news was Supervisor Hickey covered the top 3 items on his list.  
He stated that we had 78 cars utilize the electronic recycling program. Those numbers keep steady.  
Trustee Boban reported, there was a positive West Niles Virus sample taken from the New Lenox sample station. They did one spraying last week and took one week off they will be doing another one next week once they get in more product because its running low. They will look at the samples again. The Village generally sprays up to Labor Day.  
Safety Handbook continues though he had other issues that were in the forefront this month.
2. Trustee Kaupas reported that she met with Kathy from the Food Pantry and that visits were down in July 280 visits, though she expects the number to increase in August. She has gotten nine to ten new people using the pantry this month. Her help stayed for the summer she was very happy to have them working in the pantry. They will be going back to school but plan on staying through the fall but then leaving.
3. Trustee Wennlund stated he was glad to see that we are working on getting the bids for the tree's removal at the cemetery. He has had no complaints at the cemeteries.
4. Trustee Hilton stated that rides also were down in July and are expected to rise in August with school beginning. The new Van has not yet arrived everyone is waiting on it.

- B. Clerk Smith no report
- C. Highway Commissioner Sly reported, they finished the motor fuel tax paving of 184<sup>th</sup> 185<sup>th</sup> street area and Cherry Hill Rd near Laraway Rd was just completed this past week, some of that work was in conjunction with Joliet and Joliet owes for their part of the project. The remainder they will be doing with the Village of New Lenox and they are taking the lead on it the work will be for doing Joliet Highway and part of Spencer Road through their contract.
- D. Assessor Hernandez reported that the Senior Freeze deadline has passed, though she is still taking the applications for it and she continues to take last year's applications too. For 2018 if you had the senior exemption on your property you received the new 2018 form for the freeze; because they had changed the qualifications. The 2017 application for 2016 income was \$55,000 the new change for the 2018 application 2017 income increased to \$65,000. All seniors that have the senior homestead exemption received in the mail an application for the senior freeze. Last year we did 341 total applications; to date for the 2018 applications we have taken in 603. A lot of people fell into the \$55,000-\$65,000 range and some people had fallen off and didn't realize they had and because they got the form mailed to them they're back on.  
Assessor Hernandez reported that last year at this time our total gross EAV was \$1,515,000,000 and right now we are at \$1,575,383,181 of that \$17 million is new construction; in 2017 at this time our new construction was \$20 million so were down \$3 million in new construction at this time, but with the 2.96% equalization factor we got, that gave us 43 million in increase in assessed evaluation plus the \$17 million in new construction; that's why were up over last year's numbers. We are just now getting in our July & August occupancy's and some of September will get added, but probably won't reach the \$3 million.

**VII. Report from Attorney** no report

**VIII. Approval of Bills**

A motion was made by Trustee Wennlund, seconded by Trustee Boban, to accept and pay all bills and late bills as presented. No further discussion; on a roll call vote; Trustee Boban aye, Trustee Kaupas aye, Trustee Wennlund aye, Trustee Hilton aye and Supervisor Hickey aye, all in favor; none opposed; motion carried.

**IX. Other Business**

No other business was brought forward.

**X. Adjournment**

There being no further business to come before this Board, Supervisor Hickey asked for a motion to adjourn at 8:00 p.m. Motion to adjourn was made by Trustee Wennlund, seconded by Trustee Boban. All in favor; none opposed; motion carried.

Respectfully submitted,

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Clerk Sue L. Smith