

# Minutes - Board of Town Trustees

STATE OF ILLINOIS, }  
WILL County } SS. REGULAR MEETING  
Town of New Lenox }

THE BOARD OF TOWN TRUSTEES met at 1100 S. Cedar Road, New Lenox on March 10, 2022, at 7:00 pm in the township meeting room.

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The following business was transacted:

- I. CALL TO ORDER  
The New Lenox Town Board of Trustees Meeting was called to order on March 10, 2022, at 7:00pm

- II. ROLL CALL

#### MEETING ROOM ATTENDANCE.

Cass Wennlund	Supervisor
Dave Medema	Clerk
Martin Boban	Trustee
Barbara Kaupas	Trustee
Kathy Hilton	Trustee
Patty Deiters	Trustee
Ron Sly	Highway Commissioner

- III Motion to approve the minutes of February 10, 2022 was made by Trustee Boban and second by Trustee Hilton. Upon a roll call vote, Supervisor Wennlund and Trustees Boban, Hilton and Deiters were in favor and Trustee Kaupas abstained due to absence from the February 10, 2022 meeting.

- IV PUBLIC COMMENTS: Mike Hilton said he was happy to be here.

- V BOARD ISSUES/ACTION ITEMS: Motion to approve the landscape contracts for the various Township properties separate from the Road District. Motion was made by Trustee Deiters and second by Trustee Kaupas to approve Groundskeeper Landscape Care contracts for all the Township properties not including Road District property. Upon a roll call vote, all were in favor and none opposed, motion carried.

Motion was made to accept the agenda for the Annual Town Meeting with a change to 6:30 start time by Trustee Boban and second by Trustee Hilton. Upon a roll call vote, all were in favor and none opposed, motion carried.

Motion was made to approve the professional services contract with Hearne & Associates for \$11,250.00 by Trustee Hilton and second by Trustee Boban. Upon a roll call vote, all were in favor and none opposed, motion carried.

Motion was brought forward to approve the annual maintenance contract with Altorfer for the generator at the senior housing facility. The gold service contract is for \$1,203.00. Motion was made by Trustee Boban and second by Trustee Kaupas. Upon a roll call vote, all were in favor and none opposed, motion carried.

## VI ELECTED OFFICIALS' REPORTS:

Supervisor Wennlund: Economic interest statements are due May 1<sup>st</sup>. There is an online seminar on Monday for \$25.00 and the Township would pay for anyone that wanted to attend.

There is not much increase or change in the budget. Take it home and read it over and we can discuss it at the next meeting.

We are now fully compliant with the AG about the items at the Senior Housing Facility. Our last handicap accessible door was installed in Unit 108 bringing us in to full compliance.

The LincolnWay Expo is coming up. Debbie cannot attend this year if anyone is interested in attending. Trustee Hilton said she would work it.

Supervisor Wennlund will be attending a seminar to learn about what he needs to be doing administratively with General Assistance.

Trustee Boban: Last month our used electronics was down to around 49 vehicles, but this past event it was back up to 75 vehicles. Staff members brought up changing the hours of the open time for the recycle center. They would like to reconsider being open on the 4<sup>th</sup> Saturday as it seems to be slow. They would like to go back to opening up early and closing the Saturday event. Trustee Boban asked Jim Pitcairn to check into anyone wanting to work on the Saturday that we are open. Trustee Hilton wanted to reduce it to two hours. Upon further consideration, he said just leave it, he does not want to see residents lose the service. Trustee Boban was not opposed to keeping it open. The Clerk asked if it was currently working, if it is working then leave it alone. Trustee Boban felt it should be revisited in warmer weather when utilization might be up.

Recycle Day is May 7<sup>th</sup>. The siren test went well last week. Transition students at the food pantry are doing well. The newsletter needs to be out in a timely manner for the upcoming Recycle Day.

Trustee Kaupas: She attended the leadership luncheon. We are thinking of cutting it back due to low attendance. She thinks we are going to see an increase at the food pantry due to inflation increases. Kathie Johnson is retiring in August and will be out a couple of days in March for medical reasons.

Trustee Hilton: Trustee Hilton would like to encourage everyone to submit their newsletter articles. We need to get rolling on that to get the recycle day information out there. We had 340 rides this month

Trustee Deiters: She brought a computer screen to show the frame work of the new website. There is nothing set in stone yet. Trustee Deiters explained some of the functions and how it could work as well as how the various pages look such as the home page. She showed what some of the interior pages and tabs could look like, but only showed examples of the various tabs not what they will ultimately be. There were many questions from the Board and Trustee Deiters will address them moving forward. She wanted to show a PowerPoint presentation on how it all works, but it wasn't working properly from her hot spot. This is our very first rough draft. When it gets a little further along, she will get more input from everyone.

Clerk: FOIA and OMA certifications are completed. Economic interest statements are due May 1<sup>st</sup>. Clerk Medema looked backed in the minutes and there is no record of the Clerk being made the FOIA officer.

Highway Commissioner: Transition of weather is causing drainage issues.

- VII Motion to approve the bills made by Trustee Kaupas and second by Trustee Deiters. Upon a roll call vote, all were in favor and none opposed, motion carried.
- VIII OTHER BUSINESS: None
- IX ADJOURNMENT: Motion to adjourn made by Trustee Kaupas and second by Trustee Deiters. Upon a roll call vote, all were in favor and none opposed, motion carried.

Respectfully Submitted, Dave Medema, Clerk